

July 20, 2015
Minutes of Wolsey-Wessington School District
School Board Proceedings

Jim McGillvrey, Ted Haeder, Jenna Miedema, Suzanne Hamilton, Kevin Clarke, and Kris Brandt, James Cutshaw, Supt.; Amy Langbehn, Business Manager and community members were present at 7:00 p.m. for the budget hearing.

The Wolsey-Wessington School District Board of Education met in regular session on July 20, 2015 at 7:30 p.m. in the High School Room 214 with the following members present: Ted Haeder, Chairman; Jim McGillvrey, Kris Brandt, Suzanne Hamilton, Jenna Miedema, and Kevin Clarke. Also present: James Cutshaw, Supt.; Amy Langbehn, Business Manager, Rod Liebnow, and community members.

The meeting was called to order by Ted Haeder.

Pledge of Allegiance was led by Haeder.

Motion by McGillvrey, second by Clarke, to approve the adjournment of the 2014-15 school board. Carried.

Business Manager administered the Oath of Office to Ted Haeder.

Business Manager Langbehn opened up the meeting with nominations for Chairman. Motion by McGillvrey, second by Hamilton nominating Haeder for Chairman. Motion by Brandt, second by Miedema, that nominations cease and a unanimous ballot be cast for Haeder. Carried. Haeder took over the meeting.

Motion by Clarke, second by Hamilton, nominating McGillvrey for Vice Chairman. Motion by Brandt, second by Miedema that nominations cease and an unanimous ballot be cast for McGillvrey. Carried.

Motion by McGillvrey, second by Brandt, to adopt the agenda. Carried.

Motion by Miedema, second by Brandt, to approve the minutes for June 15, 2015 regular meeting and July 2 & 7, 2015 special meetings. Carried.

Motion by Hamilton, second by Miedema, to approve current bills. Carried.

Motion by McGillvrey, second by Clarke, to approve the financial reports as presented. Carried.

Motion by McGillvrey, second by Clarke, let it be resolved, that the School Board of Wolsey-Wessington School District #2-6, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budgets as presented for 2014-2015.

General Fund

Appropriation:

1110 Elem School	\$40,000.00
1131 High School	\$63,000.00
2213 Title II	\$ 5,000.00

2222 Library	\$ 2,000.00
2490 Other Support Services	\$ 4,000.00
2549 Plant Operation	\$45,000.00
2559 Pupil Transportation	\$10,000.00
6100 Male Activities	\$35,000.00
6200 Female Activities	\$ 2,200.00
6500 Transportation	\$11,000.00
6900 CoCurr Activities	\$ 2,500.00
8110 Transfer Out	\$35,000.00
Means of Finance:	
1110 Taxes	\$200,000.00
1990 Other	\$10,000.00
3900 Grants	\$10,000.00
4900 Grants	\$17,000.00
Cash on Hand	\$24,700.00

Capital Outlay

Appropriation:	
1111 Elem	\$ 2,000.00
1131 High School	\$ 29,000.00
1221 Learning Disability	\$ 1,000.00
2222 Library	\$ 2,500.00
2321 Superintendent	\$ 1,000.00
2529 Fiscal Services	\$ 1,200.00
2549 Plant Services	\$ 50,000.00
6100 Male Activities	\$ 14,000.00
6200 Female Activities	\$ 5,000.00
6900 Combined Activites	\$ 8,300.00
Means of Finance:	
3900 Grants	\$ 17,000.00
1900 Other	\$ 10,000.00
Cash on Hand	\$ 87,000.00

Debt Service

Appropriation:	
Building	\$200,000.00
Means of Finance:	
5110 Transfer In	\$200,000.00

Enterprise Fund

Appropriation:	
1111 Preschool	\$40,000.00
1132 Drivers Ed	\$7,000.00
Means of Finance:	
1790 Student Fees	\$7,000.00
1990 Other	\$5,000.00
5110 Transfer In	\$35,000.00

Carried.

Motion by McGillvrey, second by Clarke, let it be resolved, that the School Board of Wolsey-Wessington School District #2-6, in accordance with SDCL 13-11-2.1, hereby approves the

transfer of dollars out of the contingency budget to the following functions: High School (1131)-\$30,000. Total Transfer of \$30,000. Carried.

Motion by Hamilton, second by Miedema, to approve appointing Rod Liebnow as board member for the 2015-16 year. Carried.

Discussion was held on the building project.

Motion by Clarke, second by McGillvrey, to approve the following consent agenda: designate the following 1-regular meetings will take place 3rd Mon. of each month at 6:30 pm Oct-Apr and 7:30 pm May-Sept in Wolsey-Wessington HS room 206, 2-American Bank & Trust and Heartland State Bank as official bank depository, 3-Huron Daily Plainsman Official School Newspaper, 4-Rodney Freeman School Attorney, 5-Amy Langbehn as Business Manager of Wolsey-Wessington School District 2-6 for 2015/2016, and as such be authorized to handle all financial transactions on behalf of the district; to handle negotiation of all savings accounts, checking accounts and certificates of deposit, 6-Amy Langbehn, Business Manager and James Cutshaw, Superintendent as custodians of the Trust and Agency Funds and the Imprest Fund, 7- Vice Chairman of the Board of Education may countersign checks drawn by the Business Manager, 8-Parliamentary Procedures, At-A-Glance, New Edition, as the parliamentary procedure guide to be utilized by the Board, 9-annual school board election will be held on the 2nd Tues in April, 10-James Cutshaw, School Lunch Administrator, 11-Amy Langbehn and James Cutshaw as purchasing agents for the District, 12-James Cutshaw Truancy Officer, 13-Amy Langbehn and James Cutshaw as representatives of Title I and all Federal Programs including any new programs, 14-James Cutshaw Title IX officer, 15-Amy Langbehn Public Records Officer, 16-James Cutshaw Homeless Liaison, 17-James Cutshaw FERPA Privacy Officer, 18-James Cutshaw Rehabilitation Act Section 504 Compliance Officer, 20-James Cutshaw American with Disabilities Act Compliance Officer, 21- James Cutshaw Asbestos Compliance Officer. Authorize: 1-Business Manager to electronically transfer funds for specifically authorized purposes, 2-continuation of existing funds and accounts, 3-Business Manager to invest and reinvest funds in institution, which serves greatest advantage to the school district, 4-Superintendent to close school in emergency situations and in case of inclement weather and setting chain of command in event superintendent is absent, 5-District to participate in the Emergency School Bus Mutual Assistance Pact, 6-payment of sport fee dues for all head coaches. Approve: 1-AVERA Pace for milk purchasing, 2-Insurance plan(Crime section – employee dishonesty)for employee theft and forgery, set at \$50,000 for Business Manager and \$5,000 blanket for all other employees and \$1,000 blanket for forgery, 3-board member compensation at \$25.00 per regular and special meetings attended and mileage compensation at state rate, 4-travel rates will be equal to approved state rates (mileage \$0.37/mile or \$0.20/mile if personal vehicle is used when district vehicle is available and appropriate), 5-meal reimbursement for travel be at state rates only when overnight travel is required, 6-December 2013 Records Retention and Destruction Guide for South Dakota Local Schools. Approve lunch and breakfast prices as follows: lunch: K-4 students \$2.45, 5-12 students \$2.70, staff \$3.20, senior citizens \$2.95, guests \$4.20, reduced \$0.40, preschool \$2.15, extra milk \$0.30; second entrée \$0.75, breakfast: students \$1.25, staff/guests \$1.50, reduced \$0.30 and al carte prices to be set by administration. Carried.

Motion by Miedema, second by Hamilton, to set admission prices for 7-12th athletic events for the 2015/2016 school year as follows: Out-of-District Students - \$2.00, Senior Citizens 65 and over free, and Adults - \$4.00; Double Headers – Out-of District Students - \$3.00, Senior Citizens 65 and over free and Adults - \$5.00; Season Passes: Adult - \$60.00, Senior Citizens 65 and over free. Carried.

The following committees were appointed: Building and Grounds-McGillvrey, Haeder, Brandt; Technology-Miedema, Haeder, McGillvrey; Policy-Hamilton, Miedema, Brandt; Negotiation-Brandt, Haeder, Liebnow; Transportation-McGillvrey, Liebnow, Clarke; Budget-Hamilton, Miedema, Clarke.

Motion by McGillvrey, second by Clarke to approve OnWard Wolsey to put another building out at football field for use as a concession stand. Carried. Abstain: Brandt.

Motion by McGillvrey, second by Brandt, to approve contracts for Jennifer Hoyle-7-8th Volleyball Coach, Kayla Collins-Cross Country Coach, Ricardo Sabalier-7-8th Football Coach, Cally Gilbert-Cheerleader Coach, Steve Gohn-5-6th Boys Basketball Coach, and Amber Parmely Admin Asst.. Carried.

Motion by Clarke, second by Miedema, to approve the resolution for others districts to come into our district for bussing students. Carried.

Motion by Clarke, second by Miedema, to approve the gasoline and diesel prices from 281 Travel Center for daily posted cash price for both. Carried.

Motion by Brandt, second by Liebnow, to approve the SD United School Association membership. Carried.

Motion by Hamilton, second by Miedema, to go into executive session at 9:48 pm pursuant to SDCL 1-25-2 for personnel issues. Carried.

Chairman Haeder declared executive session over at 9:55 p.m.

Motion by McGillvrey, second by Liebnow, to approve the extension of Rowen's contract for 1 year and Cutshaw's contract for 2 years. Carried.

Motion by Brandt, second by Clarke, to approve changing Jennifer Boomsma's contract to 25% administration. Carried.

Cutshaw and Rowen gave an administrative report on the different things going on.

Motion by Hamilton, second by Liebnow, approving open enrollment WW2016-45 & 46 and to disapprove WW2016-43 & 44 due to class size. Carried.

Motion by Brandt, second by Miedema, to adjourn at 10:28 p.m. Carried.

APPROVED: _____, Presiding President

_____, Business Manager

DATED: _____

Gross Payroll:

Administration	20,731.79
Instruction	68,000.32
Substitutes	255.00
Drivers Ed	4,402.94
Afterschool	7,065.25
Extracurricular	6,264.83
Custodians	10,294.36
Transportation	0.00
Food Service	649.63
Special Ed	<u>15,373.18</u>
	<u>133,037.29</u>

District's Share:

FICA	9,794.87
SD Retirement	7,538.22
Sioux Valley	26,160.28
Delta Dental	3,121.72

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